



D.O No. MD-SBM/AA/71/2016

7th June 2016

Sub: Setting up of "Swachh Bharat City Level Task Force" - Reg.

Respected Sir/Ma'am,

As part of Swachh Bharat Mission (Urban), we, at the national mission directorate strive to work closely with the states and facilitate various components of the mission. However, the actual execution of the mission is primarily the responsibility of the Urban Local Bodies (ULBs).

2. In this regard, we feel it is important to involve city level elected representatives, officials and citizens in its efforts to achieve the goals of Swachh Bharat Mission. For the same, we request you to instruct the concerned officer/s to set up "**Swachh Bharat City Level Task Force**" for all ULBs in your state. This task force may be constituted as under:

- a) Hon'ble Mayor (or equivalent) – Chairman
- b) Representative of ULB – Convener
- c) Prominent Citizens of the city
- d) Representative of the local chambers of commerce
- e) Hon'ble MP & MLA – may be invited
- f) Relevant experts may be co-opted

3. This Task Force may be given the responsibility of overseeing and guiding the execution of various components of Swachh Bharat Mission, as well as initiating projects which go beyond SBM components, and will make the city a fore-runner in Sanitation and Solid Waste Management. Suggested Terms of Reference are appended.

I look forward to your continued support in achieving the objectives of Swachh Bharat Mission.

With regards,

Yours sincerely,

(Praveen Prakash)

To,

- 1) Chief Secretaries of all states

Copy to:

- 1) Mission Directors of all states
- 2) DS – SBM I and II
- 3) CPHEEO
- 4) Section

Enclosed: As above

Suggested Terms of Reference for Swachh Bharat City Level Task Force

1) Sanitation

- a. Review the action plan for declaring the city Open Defecation Free (ODF)
- b. Review execution of ODF action plan - periodic
- c. Review progress of Individual Household Toilets and Community Toilets – periodic
- d. Review action plan and execution of Fecal Sludge Management/ Septage Management in the city.

2) Solid Waste Management

- a. Review action plan for achieving 100% door-to-door collection, transportation and processing of Municipal Solid Waste (MSW) in the city
- b. Review execution of MSW action plan – periodic
- c. Review progress and operations of MSW project/s

3) Behaviour Change

- a. Review action plan for behaviour change communication (BCC)
- b. Actively support citizen mobilization for ODF
- c. Actively support citizen engagement for Swachh Bharat on an ongoing basis
- d. Monitor activities undertaken for thematic drives every fortnight

4) Regulation

- a. Review and make recommendations to ULB on requirements for change in rules & regulations related to Sanitation/ Solid Waste Management

5) Other related activities for Swachh Bharat Mission