



सत्यमेव जयते



D.O. No. SB / SBM / 63 / 2016

Date: 18<sup>th</sup> May 2016

Respected Sir / Madam,

**Sub: Clarification regarding declaring of zero-value garbage for disposal during thematic drive of 16<sup>th</sup>- 31<sup>st</sup> May 2016**

This is in continuation to my earlier letter (number SB / SBM / 51 / 2016 dated 11<sup>th</sup> May 2016). We have been receiving various queries from Ministries regarding the mode of declaring 'zero-value' garbage and their disposal from in and around office premises, as part of the government office thematic drive from 16<sup>th</sup> – 31<sup>st</sup> May 2016.

In this regard, it is suggested that each Ministry may constitute a committee comprising the Joint Secretary (Administration), one representative from IFD, and one representative of CPWD. During this ongoing fortnight, the committee may take stock of all such discarded items lying around the office premises which have been attempted to be disposed off earlier through auctioning, but which have not had any buyers despite efforts at selling them. In this regard, the committee may please refer to the guidelines laid down in **Rule 200** of the General Financial Rules (GFR), 2005 of the Ministry of Finance, quoted below:

**"Rule 200. Disposal at scrap value or by other modes :**

*If a Ministry or Department is unable to sell any surplus or obsolete or unserviceable item in spite of its attempts through advertised tender or auction, it may dispose of the same at its scrap value with the approval*

*of the competent authority in consultation with Finance division. In case the Ministry or Department is unable to sell the item even at its scrap value, it may adopt any other mode of disposal including destruction of the item in an eco-friendly manner.*

*(Source: Chapter 7, Inventory Management; General Finance Rules, 2005 by Ministry of Finance)*

and exercise the provisions mentioned therein for disposal of such obsolete and un-auctioned items. This is to ensure that by 31<sup>st</sup> May 2016, there are no discarded materials lying around in government office premises.

It is requested that this exercise be completed within this thematic drive fortnight itself, between 16<sup>th</sup> – 31<sup>st</sup> May 2016.

With Regards,

Yours Sincerely,

  
(Praveen Prakash)

To:

Secretaries of all Ministries

Copy to: DG-CPWD / Zonal Chief Engineers, CPWD