



DO. No. SB / SBM / 51 / 2016

Date: 11th May 2016

Respected Sir / Madam,

Sub: Declaring unused and discarded materials in and around office premises as zero-value garbage for lifting by CPWD during 16th-31st May 2016

As you are aware, the fortnight of 16th – 31st May 2016 is planned to be devoted to thematic cleanliness drives in government offices and buildings, under the ambit of Swachh Bharat Mission (Urban).

During the earlier drive, one key issue that was pointed out was that of unused and discarded materials (office furniture, machines, vehicles etc.) lying around in government office premises. Previously, ministries had agreed to call for a tender to hire an agency to carry away these discarded materials for a price. However, given that these discarded materials are still lying around, and with Swachh Bharat Mission being a time bound programme, CPWD has been instructed to lift all these discarded / unused materials during the fortnight of 16th – 31st May 2016, treating them as zero-value garbage. Hence, Ministries will no longer have any control over these discarded items, and may put down these items as 'zero-value' in their asset registers.

The expected outcome is that by 31st May 2016, there will be no discarded materials lying around unused in government offices and buildings.

We request you to kindly issue necessary instructions to the concerned officers in your offices, and we look forward to your cooperation in making this drive and the Mission a success.

With regards,

Yours sincerely,



(Praveen Prakash)

- Secretaries of all Ministries
- c.c DG-CPWD:
- c.c. Zonal Chief Engineer, CPWD: You are requested to kindly lift all unused / discarded materials lying around in all government buildings and Bhavans, treating them as 'zero-value' garbage. Please take pictures of these lifting activities and upload them on swachhbharat.mygov.in portal